

ROBERT LANE
CLAYTON, NORTH CAROLINA
M: (919) 802 - 2174
E: RJLANE123@GMAIL.COM

SUMMARY

Attorney with 4+ years of civil litigation and client counseling experience. Substantive litigation experience before courts and administrative agencies at state and federal levels. Case development and litigation skills include analyzing claims, developing litigation strategy, conducting client and witness interviews, preparing and responding to discovery requests, filing pretrial motions, and negotiating settlement of claims. Strong, detailed writer with excellent research and analytical skills.

BAR ADMISSIONS

STATE BAR OF NORTH CAROLINA, 2018

US DISTRICT COURT FOR THE EASTERN DISTRICT OF NORTH CAROLINA, 2018

EDUCATION

NORTH CAROLINA CENTRAL UNIVERSITY: SCHOOL OF LAW DURHAM, NC
Doctor of Jurisprudence, May 2018 - *cum laude*

FAYETTEVILLE STATE UNIVERSITY FAYETTEVILLE, NC
Bachelor of Science in Criminal Justice, May 2013

PROFESSIONAL EXPERIENCE

WAKE COUNTY SHERIFF'S OFFICE RALEIGH, NC
Assistant County Attorney (Litigation) Dec. 2020 - Present

Assistant County Attorney providing legal counsel and advice to the Sheriff, law enforcement, detention, and civilian employees on a wide range of legal matters for a law enforcement agency with 1000+ employees and directing the Litigation Section of the Office of Legal Advisor.

- Prosecutes and defends civil matters in federal and state court, including but not limited to labor/employment, torts, contracts, civil rights, and excessive force claims with limited supervision.
- Prepares legal documents such as motions, memoranda, and protective orders, and handles discovery such as subpoenas, interrogatories, requests for admissions, requests for production of documents, and responses thereto.
- Performs policy research and analysis and prepares memoranda which may include agency directives and compliance reports.
- Establishes and maintains relationships with key officials in both state and federal court, local law enforcement agencies, and other government agencies to invite interagency cooperation and sharing/development of unified practices.
- Supervises and provides training to paralegal and legal assistant.
- Developed WCSO's litigation cost containment strategy and facilitated the transition from the use of outside counsel to in-house counsel resulting in significant cost savings.
- Developed WCSO's infrastructure for the dissemination of confidential information and the processing of public records requests, subpoenas, petitions for law enforcement agency recordings, and other requests for information.

THE CHARLESTON GROUP FAYETTEVILLE, NC
Associate Attorney (Litigation) July. 2019 – Nov.2020

Associate Attorney with a practice focus on corporate, healthcare, civil, administrative law, and vehicle warranty litigation.

- Represented a Local Management Entity-Managed Care Organization ("LME-MCO") serving as General Counsel for LME-MCO functions and provided representation at Administrative Hearings regarding recoupments and termination of Provider Contracts.

- Served as counsel to hospital assisting General Counsel with operations/policy and provided representation at Commitment Hearings.
- Represented licensed professionals before administrative panels in disciplinary matters including, for example, the N.C. Office of Administrative Hearings, N.C. Board of Real Estate Commission, and N.C. Board of Funeral Services.
- Served as local counsel to Global Vehicle Manufacturers providing representation for all litigation in the State of North Carolina and was responsible for the coordination of counsel in South Carolina.
- Served as counsel to Psychiatric Residential Treatment Facilities (“PRTF”), Supervised Living Facilities, and other licensed medical facilities.
- Prepared pleadings and motions performed extensive legal research on a variety of issues, and prepared discovery responses and requests.
- Supervised paralegals and support staff and assign tasks.

HIRE COUNSEL

Contract Attorney (Discovery)

MORRISVILLE, NC

Dec. 2018 - Apr. 2019

- Reviewed documents produced by plaintiffs in national class action pharmaceutical litigation.
- Coded documents for responsiveness and relevance on specific issues.
- Identified key documents and drafted descriptions detailing how those documents supported specific litigation strategies.

GOVERNOR’S OFFICE

Legal Intern (Office of General Counsel)

RALEIGH, NC

Feb. 2018 - May 2018

- Attended and engaged in meetings with, and presented pertinent information to, the General Counsel and Assistant General Counsel.
- Provided legal advice to Governor’s Office policy staff regarding proposed policy initiatives.
- Analyzed and categorized federal and North Carolina state firearm laws and drafted assessment of legislative opportunities and proposed law enforcement tools to help implement gun control.
- Evaluated the scope of the Governor’s authority by conducting comparative research on gubernatorial powers through state constitutions, statutes, and executive orders and provided innovative strategies to implement the Governor’s policy agenda.
- Assessed the impact of proposed North Carolina redistricting legislation and generated reports comparing and analyzing the same.
- Assisted in the preparation of press releases.

WAKE COUNTY SHERIFF’S OFFICE

Legal Intern (Office of Legal Advisor)

RALEIGH, NC

May 2016 - May 2018

- Conducted research on Civil RICO, 1983, and constitutional claims and submitted memoranda and affidavits in support of summary judgments that were granted by the Federal District Court in the Eastern District of North Carolina.
- Compiled and prepared discovery responses and FOIA request responses by compiling and reviewing records, reviewing policy, and interviewing employees.
- Conducted compliance reviews through detailed observation of personnel operations and conduct, the preparation of reports outlining current policy and operations, the analysis of relevant laws and regulations pertaining to office operations, the publication of risk assessment memorandums, and the generation of policy that eliminated or mitigated potential risks.
- Investigated the facts of each case through incident reports, public records, interviews, investigations, and interdepartmental meetings.